

PORTSMOUTH DIOCESAN SAFEGUARDING COMMISSION

Minutes of Meeting held on Wednesday 6th October 2010, 1.30pm at St Bede's Church, Popley Way, Popley, Basingstoke, Hants RG24 9DX

Present Lorna Duggan (Commission Chair), Angela McGrory, Fr David Sillince,
Kate Burke, Paul O'Driscoll, Paul Neary & Soraya Ciccarone (Minutes)

In Attendance: Bishop Crispian representing the Bishops Council

LD welcomed Bishop Crispian and everyone to the Meeting and the meeting started with a prayer led by Fr David Sillince.

1) Apologies

Margaret Muncaster

2) Minutes of Meeting held on 19th May 2010

Factual accuracy – minutes approved.

3) DSC Report

Ongoing Cases

Discussed.

Letters to Relocating Clergy – 15 letters were sent out on 24/09/10. Requesting that the priests to meet with their safeguarding rep in their new Parish. To date we have received 4 replies.

National Meeting – CRB re-checks discussed for Clergy and all who require them. We will start in the New Year with Priests (Reps will re-check their own priests). We will then move onto reps and volunteers.

Day of Reflection – Saturday 4th December 2010 – Wisdom House in Romsey from 11am to 3.30pm and Mass will be celebrated by the Bishop.

CRB Administrator – Jane Green's hours have now increased to three days per week.

SafeSys – An upgrade is planned by December so that the system will fit in the middle of the planned Diocesan Volunteer Management system that is being developed – one way only info into SafeSys.

4) Covenants of Care (COC's)

Discussed.

AMcG suggested very useful to have a sub-committee for these and asked if PN and POD may like to meet with her before Commission meetings to fully discuss COCs. Both PN and POD agreed to this.

ACTION AMcG, POD, PN

5) Terms of Reference (ToRs)

LD reported that the ToRs have been updated in line with CSAS recommendations (And we must keep an eye on their website for changes).

LD added that non-confidential minutes are to be available to view on our Website. Bishop Crispian further added that Safeguarding minutes should also be sent to all on the Bishops Council.

6) **Cumberlege Report – Update**

We are not involving children and young people as recommended. Discussed how this could work in practice – at this time do not feel able to progress.

7) **Induction for New Members**

Induction has been discussed at the National meetings. LD asked everyone to think of anything that may help new members and to feedback at the next meeting. **ACTION ALL**

Travelling to meeting locations and times of meetings also need to be reviewed annually.

8) **Operational Cover for Angela**

LD said that we had been offered help (by an equivalent level to AMcG) from CSAS when a recent case blew-up in Angela's absence and that we do need to make provisions for cover in AMcG's absence due to leave etc. The DSC from Northampton has offered to cover the north of the Diocese but we would have to reciprocate under any arrangement. Angela said this is harder to do in practice and has been discussed at the national meetings. PN further suggested for the Commission members to have a rota in AMcG's absence. This was agreed. **ACTION ALL FEEDBACK TO SC**

9) **Chair's Update**

Religious Communities and Safeguarding - We have 17 congregations in the Portsmouth Diocese. Working party considered how best to provide a "one church approach" and concluded that the religious should come under the auspices of the Diocesan Commission or set up their own commission. This will have resource implications for the Commission and Safeguarding office.

LD reported that there are several working parties undertaking work on the organizational structures.

LD reported that she had met the Pope during his recent visit to the UK.

10) **Any Other Business**

Children at Mass - Fr DS asked for advice on how to deal with keeping children under control during mass. AMcG suggested to place a note in the Parish newsletter reminding parents that they are responsible for their own children whilst attending mass.

Additional Hours – Rep Management – At the Bishop's Council Meeting in July extra hours were approved for J Green for the CRB work but not for assistance with AMcG's workload. Bishop Crispian suggested making a business case which would need to go to the next Budgetary Committee meeting. **ACTION AMcG**

LD thanked everyone for attending and the Meeting ended at 4.05pm.

Dates of Meetings for 2010

TBC

Rescheduled Date:

November meeting (17th November) NOW RESCHEDULED TO:

DECEMBER – Wednesday 8th December – ST BEDES, BASINGSTOKE @ 5PM